

Online search tips

1. The greater majority of the newspaper cuttings in Scrapbook no. 2 are accessible online through the British Newspaper Archive:

<https://www.britishnewspaperarchive.co.uk/>

A subscription is required unless accessed at a public library.

2. The principal online newspaper sources are:

Banbury Guardian

Banbury Advertiser

(Jackson's) Oxford Journal

The *Oxford Journal* can also be accessed at home through Gale's British Library Nineteenth Century Newspapers by members of Oxfordshire Libraries:

<https://www.oxfordshire.gov.uk/residents/leisure-and-culture/libraries/reference-online/news-magazines-and-research>

3. Another important source is the *Oxford Chronicle*, which was published from February 1837 to May 1929. Unfortunately, issues have not been digitised by the British Newspaper Archive after December 1870, although there are microfilm copies of subsequent years at the Oxfordshire History Centre. 30 of the cuttings from the *Oxford Chronicle* in the scrapbook are therefore not available online.

There are also five cuttings from the *Banbury Herald* in 1861 concerning the Deddington Rifle Volunteers. This publication has not been digitised, although again there are microfilm copies at the Oxfordshire History Centre.

4. A full list of microfilm and online Oxfordshire local newspaper resources at the Oxfordshire History Centre may be found at:

https://www.oxfordshire.gov.uk/sites/default/files/file/history-collections/ohs-newspapers_0.pdf

5. The online newspaper pages have been digitised by scanning microfilm copies or original bound newspaper pages.

The image files are also run through an optical character recognition (OCR) process which creates the electronic text. This is the basis of the British Newspaper Archive search facility.

6. Unfortunately the quality of the images, and the corresponding electronic text, are often poor, frustrating the functionality of the search facility. In practice, searches are likely to be able to find words in capital letters but not words in lower case.

7. Wherever possible (not all cuttings can be identified) the entries in the Index for Scrapbook no. 2 contain a hyperlink to the corresponding page in the relevant publication on the British Newspaper Archive website. The last number (e.g. 0003) in the hyperlink denotes the corresponding page in the relevant publication.

8(a) To view a newspaper extract via one of the hyperlinks:

- click on the hyperlink;
- sign-in when the BNA home page loads;
- click on the Log In tab;
- the relevant newspaper page will now download.

(b) Alternatively:

- sign in to the BNA website;
- open a blank second page in your web browser;
- 'copy and paste' the link into the blank address bar of the newly opened page;
- the relevant newspaper page will now download.

9. To use the search facility, go to 'Advanced Search'.

(a) In the case of Banbury newspapers:

- enter 'Banbury' in 'Search all words' under 'Search Terms';
- under 'Publication', leave 'All' under both 'Publication Place' and 'Publication Title';
- under 'Publication Date', just fill in the date 'From' boxes to search for results on a specific day.

(b) In the case of Oxford newspapers:

- enter 'Oxford' in 'Search all words' under 'Search Terms';
- in the 'Publication Place' box under 'Publication', choose Oxford from the drop-down list;
- in the 'Publication Title' box under 'Publication', leave 'All';
- under 'Publication Date', just fill in the date 'From' boxes to search for results on a specific day.

10. It is generally recommended not to use 'Deddington' as a search term because of the severe OCR limitations.

11. Banbury newspapers were published on Thursdays, the Bicester Herald on Fridays, and Oxford newspapers on Saturdays. Opening an online calendar for the relevant year can be helpful.